

Dear Parents,

This letter is to introduce you to School Announcement. As many of you know, this year our school is implementing a new notification system, to improve parent communication through School Announcement. During the year, we will be sending out voice, email and text messaging notifications for

1. School Closings (unplanned)
2. Lockdowns / Mass Evacuations / other school wide crises
3. Field Trips / Class Trips – Notification to parents for
 - a. Field Trips
 - i. Bus Breakdowns
 - ii. Earlier / Later than planned return to school for pickup
 - b. Class Trips
 - i. We've Reached our Destination!
 - ii. Plan to pick up your child at ____ time as we return on our class trip.
4. Sports Teams – Notification to parents for
 - a. Game cancellations
 - b. Late arrival back to school from away games
 - c. Bus Breakdowns
 - d. Other

Your school has invested in providing you an easy means to manage your notification and contact information.

Currently all notifications are being sent to your home phone only, by logging into the website portal you can update your contact information, organize notification lists, add phone numbers (cell phone and work phone numbers) and even email addresses.

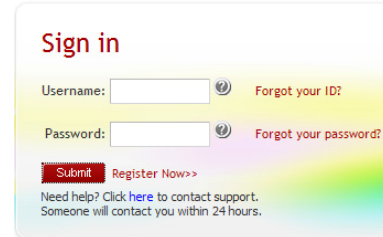
The Parent Information Portal enables you not only update contact information, but choose which numbers you would like notified in each situation. At anytime you can login to change numbers as needed. *For instance – you are going on a trip out of the country and your children are under the care of someone else – you can add the contact information for that caregiver. Upon your return, you can delete them.*

The following is a step-by-step instructional demonstration on how to create your username, password and your child or children to the School Announcement web portal.


Welcome to the School Announcement 2.0 Parent Portal


To log into the site please go to <http://portal2.schoolannouncement.com/parent>

To Sign in Simply type your username and password into the text boxes provided.



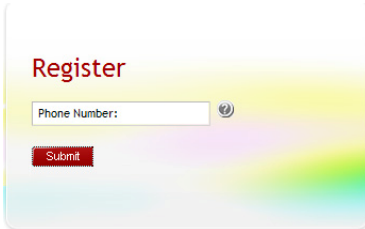
Sign in

Username:  [Forgot your ID?](#)


Password:  [Forgot your password?](#)

[Register Now>>](#)

Need help? [Click here](#) to contact support. Someone will contact you within 24 hours.

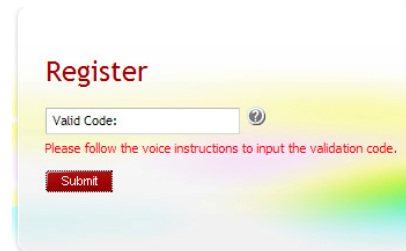


Register


Phone Number: 

If you have not yet registered please click on the Register now Button.

To Register Type in your Primary phone number in the text box provided. Click on the Submit Button

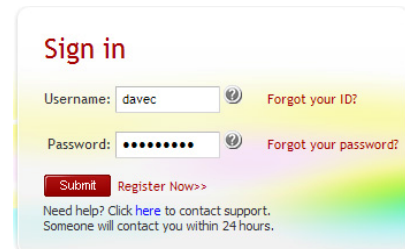


Register


Valid Code: 


Please follow the voice instructions to input the validation code.

You will now be asked to enter your first name, last name, relation to the child, a username, password, A security question and a security answer. Click the Submit button to continue.



Sign in

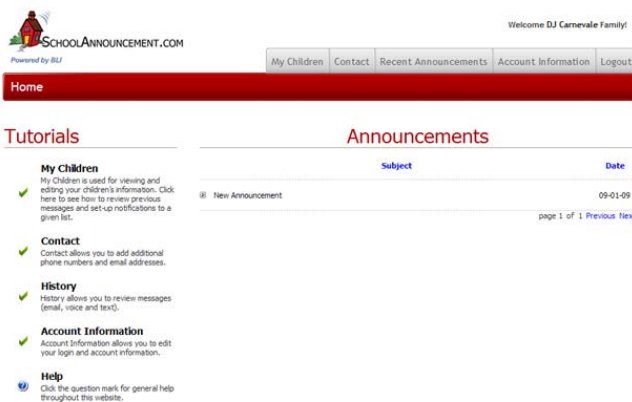
Username:  [Forgot your ID?](#)

Password:  [Forgot your password?](#)

[Register Now>>](#)

Need help? [Click here](#) to contact support. Someone will contact you within 24 hours.

Now that you have registered with School Announcement.com please enter your username and password and click Submit to log in.



Welcome DJ Carnevale Family!

Home | My Children | Contact | Recent Announcements | Account Information | Logout

Tutorials

- My Children**
My Children is used for viewing and editing your children's information. Click here to see how to review previous messages and set-up notifications to a given list.
- Contact**
Contact allows you to add additional phone numbers and email addresses.
- History**
History allows you to review messages (email, voice and text).
- Account Information**
Account Information allows you to edit your login and account information.
- Help**
Click the question mark for general help throughout this website.

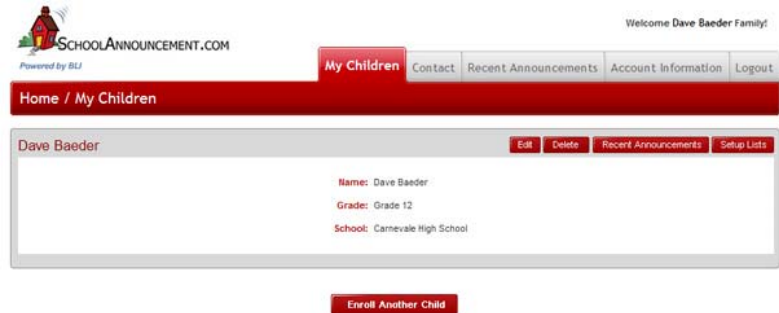
Announcements

Subject	Date
New Announcement	09-01-09

page 1 of 1 Previous Next

The home page allows you access to the many different features of the School Announcement Parent Portal

To view your Child(ren) click on the My Children Link or Tab at the top of the page



Welcome Dave Baeder Family!

My Children | Contact | Recent Announcements | Account Information | Logout

Home / My Children

Dave Baeder [Edit](#) [Delete](#) [Recent Announcements](#) [Setup Lists](#)

Name: Dave Baeder
Grade: Grade 12
School: Carnevale High School

[Enroll Another Child](#)

Here you have the ability to edit your child's info, and set-up contact information for particular lists your child may belong under "Set-Up Lists" TAB.

To view/edit/delete or add your contact information please click on the Contact Tab



Welcome DJ Carnevale Family!

My Children | **Contact** | Recent Announcements | Account Information | Logout

Home / Contact

Contact [Add Contact Method](#) [Edit Contact Method](#) [Delete Contact Method](#)

Contact Type	Description	Phone# / Email
<input checked="" type="radio"/> Phone	Primary Phone	(401) 447-0003
<input type="radio"/> Email	Primary Email	dave@blimessaging.com

The Account information tab allows you to update your name your security questions and change your password.

If you have any difficulties please contact the Support team at 1-800-929-1643.